

INTERNSHIP APPLICATION

Entry into the internship program has the following requirements. Students must commit to a two-hour block of time. Students can participate in a two-hour morning internship (1st and 2nd hours) or an afternoon internship (7th and 8th hours). It is critical that students in this program have met or are in the process of meeting all core curriculum graduation requirements by the end of their senior year.

Evaluation in this program is based on successful completion of a journal, which will be collected every other week and evaluated by the principal. The principal will also make visits to your work site and conduct interviews with your immediate supervisor. Failure to attend on a regular basis or failure to meet the expectations of your immediate supervisor on the work site will result in the student being un-enrolled from the program with a failing grade. Students must apply for work in an area that they are considering pursuing beyond high school or college. Students may not work for any relative. Students who are successful in this program will earn one (1) elective credit for a year or one-half (1/2) elective credit for a semester.

Student Name _____

Business/Organization _____

Supervisor Signature _____

Student Signature _____

Parent/Guardian Signature _____

Date _____

This application must be completed by no later than August 15th of your senior year.

The organization/business that the student will be doing their internship for must be willing to keep a log of hours worked and submit monthly reports on the student's progress. By signing below, the business/organization agrees to the above.

Business/Organization Representative and Date