

**Kinsley-Offerle School District U.S.D. #347  
Board of Education Meeting Minutes  
Monday, March 26, 2018  
6:30 p.m., KJSHS Band Room**

**CALL MEETING TO ORDER**

Meeting was called to order at 6:30 pm by Board President, Cliff Young.

**Member Present:**

Brian Taylor, Vice President  
Kathy Brown  
Mitchell Craft  
Linette Miller  
Kelsey Peterson  
Andy Stegman

**Staff Present**

Becky Burcher, Superintendent  
Alicia Hodges, Board Clerk  
Bill King, KJSHS Principal  
Brenna Dooley, KOES Principal

**RECOGNITION OF VISITORS AND PUBLIC COMMENTS**

Amy Turner

**ADOPTION OF AGENDA**

Motion was made by Andy Stegman, seconded by Brian Taylor, to approve the agenda presented.

**Motion passed: 4-0.**

**Linette Miller entered the meeting at 6:31 pm.**

**APPROVE MINUTES**

Motion was made by Brian Taylor, seconded by Kelsey Peterson, to approve the minutes for the February 12, 2018, February 20, 2018, February 28, 2018, and March 12, 2018 BOE Meetings as presented.

**Motion passed: 5-0.**

**CONSENT AGENDA**

1. Financials
2. Donations
  - \$500.00 from Ladies League toward the Weight Room
  - \$1,180.00 from the Mike Jones Memorial towards the Athletic Program
  - \$100.00 from Shane and Kathleen Haselhorst towards the Weight Room
  - \$1,550.00 for the June 9, 2018 Weight Room Golf Tournament Hole Sponsorship  
(KB Electric, Strate Farms, Kinsley Food Pride, McKillip Funeral Home, Kinsley Feeders)

Motion was made by Andy Stegman, seconded by Linette Miller to approve the Consent Agenda as presented.

**Motion passed: 5-0.**

## **REPORTS, PRESENTATIONS, AND/OR WRITTEN COMMUNICATION**

1. Principal's Report – Presented by Mrs. Dooley and Mr. King
2. Superintendent's Report – Presented by Mrs. Burcher

## **DISCUSSION ITEMS**

1. Football Field Lighting
2. Planning for 18-19 School Year

### **Mitchell Craft entered the meeting at 6:52 pm.**

3. Calendar for 2018-2019 School Year
4. Farm to School Program
5. KESA Progress
6. KASB Proposed Policy Changes
7. Summer Food Program

### **Kathy Brown entered the meeting at 7:18 pm.**

8. State Track
9. Driver's Education
10. School Safety

## **EXECUTIVE SESSION**

### **Personnel**

Motion was made by Brian Taylor, seconded by Andy Stegman to go into Executive Session with administration at 7:37 to discuss one or more employees' evaluations, pursuant to non-elected personnel exception under KOMA, and the open meeting to resume in the board room at 8:10.

**Motion passed: 7-0.**

Motion was made by Brian Taylor, seconded by Kelsey Peterson to go into Executive Session with administration at 8:10 to discuss one or more employees' evaluations, pursuant to non-elected personnel exception under KOMA, and the open meeting to resume in the board room at 8:20.

**Motion passed: 7-0.**

Motion was made by Brian Taylor, seconded by Kelsey Peterson to go into Executive Session with administration at 8:20 to discuss one or more employees' evaluations, pursuant to non-elected personnel exception under KOMA, and the open meeting to resume in the board room at 8:25.

**Motion passed: 7-0.**

Motion was made by Kathy Brown, seconded by Mitchell Craft to go into Executive Session with the Superintendent at 8:27 to discuss one or more employees' job performance and concerns, pursuant to non-elected personnel exception under KOMA, and the open meeting to resume in the board room at 8:37.

**Motion passed: 7-0.**

Motion was made by Brian Taylor, seconded by Kathy Brown to go into Executive Session with the Superintendent at 8:37 to discuss one or more employees' job performance and concerns, pursuant to non-elected personnel exception under KOMA, and the open meeting to resume in the board room at 8:47.

**Motion passed: 7-0.**

### **Students**

Motion was made by Andy Stegman, seconded by Brian Taylor to go into Executive Session with administration at 8:48 to discuss confidential student(s) information, pursuant to the exception relating to actions adversely or favorably affecting a student(s) under KOMA, and the open meeting to resume in the board room at 8:58.

**Motion passed: 7-0.**

Motion was made by Brian Taylor, seconded by Andy Stegman to go into Executive Session with administration at 8:58 to discuss confidential student(s) information, pursuant to the exception relating to actions adversely or favorably affecting a student(s) under KOMA, and the open meeting to resume in the board room at 9:03.

**Motion passed: 7-0.**

### **Negotiations**

Motion was made by Andy Stegman, seconded by Linette Miller to go into Executive Session with administration at 9:04 to discuss mandatory negotiation items pursuant to the exception for employer-employee negotiations under KOMA, and the open meeting to resume in the board room at 9:19.

**Motion passed: 7-0.**

Motion was made by Brian Taylor, seconded by Kathy Brown to go into Executive Session with administration at 9:19 to discuss mandatory negotiation items pursuant to the exception for employer-employee negotiations under KOMA, and the open meeting to resume in the board room at 9:29.

**Motion passed: 7-0.**

### **ACTION ITEMS**

Motion was made by Andy Stegman, seconded by Mitchell to adopt the calendar for the 2018-2019 school year as presented.

**Motion passed: 7-0.**

Motion was made by Brian Taylor, seconded by Linette Miller to continue the Summer Food Program for the summer of 2018.

**Motion passed: 7-0.**

Motion was made by Mitchell Craft, seconded by Andy Stegman allow the district to arrange and pay for motel rooms for members of the State Track Team to be in Wichita the night prior to the start of the State Track Meet.

**Motion passed: 7-0.**

Motion was made by Brian Taylor, seconded by Kelsey Peterson to hire Gerrit Potts as the instructor for the summer of 2018, Driver's Education program at the rate of \$165.00 per student enrolled in the Driver's Education program.

**Motion passed: 7-0.**

Motion was made by Andy Stegman, seconded by Kelsey Peterson to move Marge Schmidt and Jan Keddie from 9 month employees to 10 month employees, contingent on the summer food program remaining active.

**Motion passed: 7-0.**

**SUGGESTED TOPICS FOR THE NEXT MEETING**

*Upcoming regularly scheduled meeting: Monday, April 9, 2018*  
*Approve Policy Changes*

**ADJOURNMENT**

Motion was made by Brian Taylor, seconded by Kathy Brown to adjourn the meeting at 9:37 pm.

**Motion passed: 7-0.**

Approved on: April 9, 2018  
Board President [Signature]  
Board Clerk [Signature]