

**Kinsley-Offerle School District U.S.D. #347**  
**Board of Education Meeting Minutes**  
**Monday, July 10, 2017**  
**6:30 p.m., HS Band Room**

**CALL MEETING TO ORDER**

Meeting was called to order at 6:31 pm by Board President, Cliff Young

**Member Present:**

Cliff Young, President  
Karen Myers, Vice President  
Ryan Strate  
Andy Stegman  
Kathy Brown  
Mitchell Craft  
Brian Taylor

**Staff Present**

Alicia Hodges, Board Clerk

**RECOGNITION OF VISITORS AND PUBLIC COMMENTS**

Gary Sechrist - KASB

**ELECTION OF BOARD PRESIDENT AND VICE-PRESIDENT**

Motion was made by Ryan Strate and seconded by Andy Stegman to elect Cliff Young as the Board President for the 2017-2018 school year.

**Motion passed: 6-0.**

Motion was made by Kathy Brown and seconded by Karen Myers to elect Brian Taylor as the Board Vice-President for the 2017-2018 school year.

**Motion passed: 6-0.**

**ADOPTION OF AGENDA**

Motion was made by Ryan Strate, seconded by Andy Stegman, to approve the agenda as amended. Item #8–Budget Information was added to Discussion.

**Motion passed: 6-0.**

**APPROVE MINUTES**

Motion was made by Andy Stegman, seconded by Ryan Strate, to approve the minutes for the June 26, 2017 BOE Meeting as presented.

**Motion passed: 6-0**

## CONSENT AGENDA

### 1. Appointments

- a. Appoint Clerk of the Board
- b. Appoint Deputy Clerk
- c. Appoint District Treasurer
- d. Appoint Group Health Administrator
- e. Appoint Food Service Representative
- f. Appoint Food Service Determining Official
- g. Appoint Food Service Hearing Official
- h. Appoint Freedom of Information Officer
- i. Appoint Civil Rights Coordinator
- j. Appoint School Attendance/Truancy Officer
- k. Appoint KPERs Representative
- l. Appoint School Attorney
- m. Appoint Homeless/Migrant Coordinator
- n. Appoint Compliance Coordinator for Federal Anti-Discrimination Laws
- o. Appoint District Paper for School Notices

### 2. Financials

- a. Authorize Early Payment of Claims
- b. Mileage reimbursement rate
- c. Financials
- d. Donations
- e. Adopt Bank for District Funds
- f. Hiland Dairy milk bid
- g. Set Surety Bonds

### 3. Resolutions

- a. Adopt Resolutions to Establish Petty Cash Limits
- b. Adopt GAAP Waiver
- c. Resolution for Rescinding Policy Statements
- d. Adopt Home Rule Resolution
- e. Adopt Activity Fund Resolutions
- f. Resolution for Destruction of Records
- g. Adopt Established BOE Meeting Dates

### 4. Child Nutrition and Wellness

### 5. Adopt 1,116 hour calendar

### 6. Reading of the Minutes

### 7. Donations

Motion was made by Ryan Strate, seconded by Kathy Brown to approve the Consent Agenda as amended.

**Motion passed: 6-0.**

**Mitchell Craft entered the meeting at 6:54 pm.**

## **DISCUSSION ITEMS**

1. Conclusion of Superintendent Search -presented by Gary Sechrist, KASB
2. VonFeldt, Bauer and VonFeldt Engagement Letters
3. Summer Food Service Update
4. Government Relations Network Representative for 2017-2018 school year
5. KASB Policy Revisions/Updates
6. OPI Copier Lease Agreement
7. District Cell Phones
8. Budget Information

## **EXECUTIVE SESSION**

### **Personnel**

Motion was made by Ryan Strate, seconded by Karen Myers to go into Executive Session at 9:00 pm, with administration, to discuss matters of non-elected personnel in order to protect the privacy and interest of individual(s) to be discussed and return to open session at 9:30 pm.

**Motion passed: 7-0.**

Motion was made by Brian Taylor, seconded by Karen Myers to go into Executive Session at 9:30 pm, with administration, to discuss matters of non-elected personnel in order to protect the privacy and interest of individual(s) to be discussed and return to open session at 9:45 pm.

**Motion passed: 7-0.**

Motion was made by Ryan Strate, seconded by Mitchell Craft to go into Executive Session at 9:45 pm, with administration, to discuss matters of non-elected personnel in order to protect the privacy and interest of individual(s) to be discussed and return to open session at 10:00 pm.

**Motion passed: 7-0.**

Motion was made by Kathy Brown, seconded by Karen Myers to go into Executive Session at 10:01 pm, with administration, to discuss matters of non-elected personnel in order to protect the privacy and interest of individual(s) to be discussed and return to open session at 10:06 pm.

**Motion passed: 7-0.**

### **Negotiations**

Motion was made by Ryan Strate, seconded by Andy Stegman to go into Executive Session at 10:07 pm, with administration, to discuss negotiations in order to protect the privacy and interest of individual(s) to be discussed and return to open session at 10:17 pm.

**Motion passed: 7-0.**

### **Business Privacy Interests**

Motion was made by Brian Taylor, seconded by Ryan Strate to go into Executive Session at 10:18 pm, with administration, to discuss confidential financial data or trade secrets of business, to protect the privacy and interest of individual(s) to be discussed and return to open session at 10:28pm.

**Motion passed: 7-0.**

Motion was made by Brian Taylor, seconded by Kathy Brown to go into Executive Session at 10:28 pm, with administration, to discuss confidential financial data or trade secrets of business, to protect the privacy and interest of individual(s) to be discussed and return to open session at 10:33pm.

**Motion passed: 7-0.**

#### **ACTION ITEMS**

Motion was made by Brian Taylor, seconded by Karen Myers to approve VonFeldt, Bauer and VonFeldt to provide accounting services for the 2017-2018 school year as presented.

**Motion passed: 7-0.**

Motion was made by Brian Taylor, seconded by Ryan Strate to elect Andy Stegman as the district's Governmental Relations Network representative for the 2017-2018 school year.

**Motion passed: 7-0.**

Motion was made by Andy Stegman, seconded by Mitchell Craft to approve the KASB Policy Revisions/Updates as presented.

**Motion passed: 7-0.**

Motion was made by Brian Taylor, seconded by Andy Stegman approve Option 1 of the OPI Copier 5 year lease agreement.

**Motion passed: 7-0.**

#### **SUGGESTED TOPICS FOR THE NEXT MEETING**

*Upcoming regularly scheduled meeting: Monday, July 24, 2017*

*Update on summer food program*

*Planning discussion of classroom assignment and modular for the 2018-2019 school year.*

*Set budget hearing.*

#### **ADJOURNMENT**

Motion was made by Brian Taylor, seconded by Ryan Strate to adjourn the meeting at 10:38 pm.

**Motion passed: 7-0.**

Approved on: July 24, 2017

Board President Chiffon A. Young

Acting Board Clerk Alvin Hodges