

**Kinsley-Offerle School District U.S.D. #347**  
**Board of Education Regular Meeting Minutes**  
**Monday, January 13, 2020**  
**6:30 p.m., KJSHS Band Room**

**CALL REGULAR MEETING TO ORDER**

The regular meeting was called to order at 6:30 pm by the Board Vice-President, Brian Taylor

**Member Present:**

Brian Taylor – Vice President  
Kathy Brown  
Mitchell Craft  
Linette Miller  
Kelsey Peterson  
Burke Schroeder  
Andy Stegman

**Staff Present**

Becky Burcher, Superintendent  
Brenna Dooley, KOES Principal  
Luke Ritchie, KJSHS Principal  
Alicia Hodges, Board Clerk  
Beth Schmitt, Treasurer  
Mark Kern, Teacher

**Guests**

Aaron Koehn – VonFeldt, Bauer and VonFeldt

**ELECTION OF BOARD PRESIDENT AND VICE-PRESIDENT**

Motion was made by Andy Stegman, seconded by Kelsey Peterson to elect Brian Taylor for Board President for the 2020 term.

**Motion passed: 5-0**

Motion was made by Brian Taylor, seconded by Linette Miller to elect Andy Stegman for Board Vice-President for the 2020 term.

**Motion passed: 5-0**

**ADOPTION OF AGENDA**

Motion was made by Andy Stegman seconded by Linette Miller, to approve the agenda as amended. Reports #3 – KASB Conference Report was added.

**Motion passed: 5-0.**

**APPROVE MINUTES**

Motion was made by Kelsey Peterson, seconded by Linette Miller, to approve the minutes for the December 9, 2019 meetings as presented.

**Motion passed: 5-0.**

**CONSENT AGENDA**

**1. Financials**

Motion was made by Andy Stegman, seconded by Kelsey Peterson to approve the Consent Agenda as presented.

**Motion passed: 5-0.**

**Kathy Brown entered the meeting at 6:37 pm**  
**Mitchell Craft entered the meeting at 6:40 pm**

## **REPORTS**

1. VonFeldt, Bauer and VonFeldt Audit Report – Presented by Aaron Koehn

**Aaron Koehn and Beth Schmitt left the meeting at 6:57 pm**

2. Principal's Report – Presented by Mrs. Dooley and Mr. Ritchie
3. Superintendent Report – Presented by Mrs. Burcher

## **DISCUSSION ITEMS**

1. Facilities Update
  - a. 3M Window treatment for Dome
  - b. Track Surface – The GeoProbe report is in, Mrs. Burcher will begin the bidding process
2. Board Retreat – Set for February 5, 2020 at 6:00 pm, St. Peter & Paul school house
3. KASB Policy Updates
4. Budget Updates
5. Projected District Needs – Creating a committee for need and timeline for district repairs
6. Dinner and a Movie –January 22, 2020
7. Negotiations Training – January 28, 2020 6:00 pm in Dodge City
8. Superintendent Evaluation

**Mark Kern entered the meeting at 8:37 pm**

## **EXECUTIVE SESSION**

### **Personnel**

Motion was made by Mitchell Craft seconded by Kelsey Peterson to go into Executive Session with administration at 8:37 to discuss one or more employee's performance, pursuant to non-elected personnel exception under KOMA, and the open meeting to resume in the board room at 8:42.

**Motion passed: 7-0.**

Motion was made by Kathy Brown, seconded by Kelsey Peterson to go into Executive Session with administration and Mark Kern at 8:44 to discuss one or more employee's performance, pursuant to non-elected personnel exception under KOMA, and the open meeting to resume in the board room at 9:00.

**Motion passed: 7-0.**

**Mark Kern left the meeting at 9:00 pm**

Motion was made by Kathy Brown seconded by Andy Stegman to go into Executive Session with administration at 8:39 to discuss one or more employee's evaluation, pursuant to non-elected personnel exception under KOMA, and the open meeting to resume in the board room at 8:59.

**Motion passed: 7-0.**

Motion was made by Andy Stegman seconded by Mitchell Craft to go into Executive Session with administration at 9:00 to discuss one or more employee's evaluation, pursuant to non-elected personnel exception under KOMA, and the open meeting to resume in the board room at 9:10.

**Motion passed: 7-0.**

Motion was made by Linette Miller, seconded by Mitchell Craft to go into Executive Session with administration at 9:11 to discuss one or more employee's performance, pursuant to non-elected personnel exception under KOMA, and the open meeting to resume in the board room at 9:21.

**Motion passed: 7-0.**

Motion was made by Kathy Brown, seconded by Burke Schroeder to go into Executive Session with administration at 9:22 to discuss one or more employee's performance, pursuant to non-elected personnel exception under KOMA, and the open meeting to resume in the board room at 9:32.

**Motion passed: 7-0.**

**Students**

Motion was made by Linette Miller, seconded by Andy Stegman to go into Executive Session with administration at 9:33 to discuss confidential student(s) information, pursuant to the exception relating to actions adversely or favorably affecting a student(s) under KOMA, and the open meeting to resume in the board room at 9:43.

**Motion passed: 7-0.**

Motion was made by Linette Miller, seconded by Andy Stegman to go into Executive Session with administration at 9:44 to discuss confidential student(s) information, pursuant to the exception relating to actions adversely or favorably affecting a student(s) under KOMA, and the open meeting to resume in the board room at 9:49.

**Motion passed: 7-0.**

**EXECUTIVE SESSION**

**Personnel**

Motion was made by Mitchell Craft seconded by Kelsey Peterson to go into Executive Session without administration at 9:50 to discuss one or more employee's evaluation, pursuant to non-elected personnel exception under KOMA, and the open meeting to resume in the board room at 10:00.

**Motion passed: 7-0.**

**ACTION ITEMS**

Motion was made by Andy Stegman, seconded by Mitchell Craft to hire Susan Mathes as a Paraprofessional at KOES.

**Motion passed: 7-0.**

A special meeting has been set for 6:30 PM, Tuesday January 21, 2020 at the Central Office.

**SUGGESTED TOPICS FOR THE NEXT MEETING**

*Next regularly scheduled meeting: Monday, January 27, 2020*

- *Superintendent's Evaluation*
- *2<sup>nd</sup> Reading of KASB Policy Updates*
- *Senior Trip*

**ADJOURNMENT**

Motion was made by Mitchell Craft, seconded by Linette Miller to adjourn the meeting at 10:07 pm.

**Motion passed: 7-0.**

Approved on: \_\_\_\_\_

Board President \_\_\_\_\_

Board Clerk \_\_\_\_\_