

**Kinsley-Offerle School District U.S.D. #347  
Board of Education Regular Meeting Minutes  
Monday, May 11, 2020  
6:30 p.m., KJSHS Band Room**

**CALL REGULAR MEETING TO ORDER**

The regular meeting was called to order at 6:30 pm by the Board President, Brian Taylor.

**Member Present:**

Brian Taylor - President  
Andy Stegman - Vice President  
Kathy Brown  
Mitchell Craft  
Linette Miller  
Kelsey Peterson  
Burke Schroeder

**Staff Present**

Becky Burcher, Superintendent  
Alicia Hodges, Board Clerk  
Brenna Dooley, KOES Principal  
Luke Ritchie, KJSHS Principal

**Visitors Present**

Dawn Thorp – KJSHS Teacher  
Barb Speich – KJSHS Special Education Teacher

**ADOPTION OF AGENDA**

Motion was made by Kelsey Peterson seconded by Andy Stegman, to approve the agenda as presented.

**Motion passed: 5-0.**

**APPROVE MINUTES**

Motion was made by Andy Stegman seconded by Kelsey Peterson, to approve the minutes for the April 27, 2020 meeting as presented.

**Motion passed: 5-0.**

**CONSENT AGENDA**

1. **Financials**
2. **Donations –Matching Grant Funds \$500.00 from Golden Valley Inc.- Rozel and \$500.00 from Land O’ Lakes 2020 Hunger Program to USD #347 Food Service Program**

Motion was made by Kelsey Peterson, seconded by Andy Stegman to approve the Consent Agenda as presented.

**Motion passed: 5-0.**

**Linette Miller entered the meeting at 6:32 pm.**

**Mitchell Craft entered the meeting at 6:33 pm.**

**REPORTS**

1. **Principal’s** – Presented by Mrs. Dooley and Mr. Ritchie
2. **Superintendent’s Report** – Presented by Mrs. Burcher

## **DISCUSSION ITEMS**

1. Calendar Dates – Due to the Governor’s orders on graduation, providing everything goes as planned opening the state back up, we have set the date of our graduation for July 11, 2020. To celebrate the end of the year we hope the community will join our seniors in a Community Cruise on Saturday, May 16<sup>th</sup> at 4:00 pm. The date for Prom will be discussed again at the June 8<sup>th</sup> BOE meeting.

**Kathy Brown entered the meeting at 6:50 pm.**

2. Continuous Learning Plans
3. Lunch Program Updates – We are averaging a total of 488 total breakfasts & lunches per day.

**Kathy Brown left the meeting at 7:07 pm.**

4. Facilities Updates – The track renovations have begun. The football field will be closed until further notice
5. Handbook/Credit Recovery Final Review
6. Budget Outlook
7. 2019-2020 Board Goal Review
8. Sale of iPads

**Dawn Thorp and Barb Speich left the meeting at 7:25 pm.**

## **EXECUTIVE SESSION**

### **Personnel**

Motion was made by Kelsey Peterson seconded by Andy Stegman to go into Executive Session with administration at 7:25 to discuss one or more employees’ performance, pursuant to non-elected personnel exception under KOMA, and the open meeting to resume in the board room at 8:46.

**Motion passed: 6-0.**

**Kathy Brown entered the meeting at 7:33 pm.**

Motion was made by Andy Stegman seconded by Mitchell Craft to go into Executive Session with administration at 7:41 to discuss employee positions, pursuant to non-elected personnel exception under KOMA, and the open meeting to resume in the board room at 7:46

**Motion passed: 7-0.**

### **Students**

Motion was made by Kelsey Peterson, seconded by Linette Miller to go into Executive Session with administration at 7:47 to discuss one or more student(s) progress and discipline, pursuant to the exception relating to actions adversely or favorably affecting a student(s) under KOMA, and the open meeting to resume in the board room at 7:52.

**Motion passed: 7-0.**

### **Negotiations**

Motion was made by Mitchell Craft seconded by Andy Stegman to go into Executive Session with administration at 7:52 to discuss mandatory negotiation items pursuant to the exception for employer-employee negotiations under KOMA, and the open meeting to resume in the board room at 8:02.

**Motion passed: 7-0.**

## ACTION ITEMS

Motion was made by Mitchell Craft, seconded by Andy Stegman to hire the following:

Laramie Yoder – KJSHS Paraprofessional  
Beth Schmitt – Communications Specialist  
Alicia Hodges – Website Coordinator

**Motion passed: 7-0**

Motion was made by Kelsey Peterson, seconded by Linette Miller to approve the handbook revisions as presented.

**Motion passed: 7-0**

## SUGGESTED TOPICS FOR THE NEXT MEETING

- *Next regularly scheduled meeting: Monday, June 8, 2020*
  - o *Negotiations*
  - o *Supplemental/Rule 10 Positions*
  - o *Resolution for Bond Refinancing*

## ADJOURNMENT

Motion was made by Mitchell Craft, seconded by Linette Miller to adjourn the meeting at 8:08 pm.

**Motion passed: 7-0.**

Approved on: 6/8/2020  
Board President Brian R. V. y/h  
Board Clerk Alicia Hodges

