

Kinsley-Offerle School District U.S.D. #347
Board of Education Meeting Minutes
Monday, July 8, 2019
6:30 p.m., KJSHS Band Room

CALL REGULAR MEETING TO ORDER

The regular meeting was called to order at 6:36 pm by the Board Vice-President, Brian Taylor.

Member Present:

Brian Taylor – Vice President
Kathy Brown
Mitchell Craft
Linette Miller
Andy Stegman

Staff Present

Becky Burcher, Superintendent
Alicia Hodges, Board Clerk

ADOPTION OF AGENDA

Motion was made by Linette Miller seconded by Andy Stegman, to approve the agenda as amended.
Added #7, Staff Development Plan, to Discussion.

Motion passed: 4-0.

APPROVE MINUTES

Motion was made by Andy Stegman, seconded by Linette Miller, to approve the minutes for the June 24, 2019 meetings as presented.

Motion passed: 4-0.

REPORTS

1. Summer Food Program– Alicia Hodges

CONSENT AGENDA

1. Appointments

- a. Appoint Clerk of the Board – Alicia Hodges
- b. Appoint Deputy Clerk – Brenna Dooley
- c. Appoint District Treasurer – Beth Schmitt
- d. Appoint Group Health Administrator – Alicia Hodges
- e. Appoint Food Service Representative –Alicia Hodges
- f. Appoint Food Service Determining Official – Alicia Hodges
- g. Appoint Food Service Hearing Official –Becky Burcher
- h. Appoint Freedom of Information Officer – Becky Burcher
- i. Appoint Civil Rights Coordinator – Becky Burcher
- j. Appoint School Attendance/Truancy Officer –Luke Ritchie & Brenna Dooley
- k. Appoint KPERS Representative – Beth Schmitt
- l. Appoint School Attorney –KASB Staff Attorneys
- m. Appoint Homeless/Migrant Coordinator – Victorino Alvarado
- n. Appoint Compliance Coordinator for Federal Anti-Discrimination Laws – Becky Burcher
- o. Appoint District Paper for School Notices – Edwards County Sentinel

2. Financials

- a. Authorize Early Payment of Claims
- b. Mileage reimbursement rate - \$0.58

- c. Financials
- e. Adopt Bank for District Funds

3. Resolutions

- a. Adopt Resolutions to Establish Petty Cash Limits
- b. Adopt GAAP Waiver
- c. Resolution for Rescinding Policy Statements
- d. Adopt Home Rule Resolution
- e. Adopt Activity Fund Resolutions
- f. Resolution for Destruction of Records
- g. Adopt Established BOE Meeting Dates

- 4. Adopt 1,116 hour revised calendar
- 5. Milk Cooler Grant and purchase of 2 new coolers

Motion was made by Linette Miller, seconded by Mitchell Craft to approve the Consent Agenda as presented.

Motion passed: 4-0.

DISCUSSION ITEMS

- 1. VonFeldt, Bauer and VonFeldt Engagement Letter
- 2. Governmental Relations Network Representative
- 3. Milk Bids
- 4. Facilities Update
 - a. Dome/Electrical
 - b. Bleachers at Football Field
 - c. Practice Gym
- 5. iPad Policy Review
- 6. BOE Policy IDCE – College Classes
- 7. Staff Development Plan

Kathy Brown entered the meeting at 7:10pm

EXECUTIVE SESSION

Personnel

Motion was made by Mitchell Craft, seconded by Linette Miller to go into Executive Session with administration at 7:12 to discuss candidates for Rule 10 and Supplemental positions, pursuant to non-elected personnel exception under KOMA, and the open meeting to resume in the board room at 7:45.

Motion passed: 5-0.

Students

Motion was made by Kathy Brown, seconded by Linette Miller to go into Executive Session with administration at 7:46 to discuss one or more student(s) progress and discipline, pursuant to the exception relating to actions adversely or favorably affecting a student(s) under KOMA, and the open meeting to resume in the board room at 7:51.

Motion passed: 5-0.

Negotiations

Motion was made by Linette Miller, seconded by Mitchell Craft to go into Executive Session with administration at 7:53 to discuss mandatory negotiation items pursuant to the exception for employer-employee negotiations under KOMA, and the open meeting to resume in the board room at 8:03.

Motion passed: 5-0.

ACTION ITEMS

Motion was made by Andy Stegman, seconded by Mitchell Craft to hire the following for the 2019-2020 school year:

- *Senior Class Sponsor – Kellie Katz and Dawn Haynes*
- *Junior Class Sponsor – Brenda Marquez and Mark Kern*
- *Sophomore Class Sponsor – Lana Sexton and Dawn Thorp*
- *Freshmen Class Sponsors – Amy Turner and Jennifer Wyatt-Jones*
- *HS Golf Coach – Trevor Boggs*
- *HS Track Coach; HS Asst. Track Coach – Mark Frame and Lacey Wheaton*
- *JH Track Coach; JH Asst. Track Coach – Kristine Puthoff and Betsy Smith*
- *HS Asst. Boys Basketball Coach – Derek Newsom*
- *Website Coordinator – Alicia Hodges*
- *Coordinating Communications Director – Beth Schmitt*
- *Kays/Kayettes – Joyce St. John*
- *HS Play – Dawn Thorp*
- *Student Council – Reba Kohn*
- *JH/HS Scholars Bowl – Karen Wolf*
- *NHS – Dawn Thorp*
- *School Nurse – Judi McKinney*
- *Athletic Trainer – Randy Schmidt*

Motion passed: 5-0.

Motion was made by Linette Miller, seconded by Andy Stegman to approve VonFeldt, Bauer and VonFeldt to provide accounting services for the 2019-2020 school year as presented.

Motion passed: 5-0.

Motion was made by Mitchell Craft, seconded by Linette Miller to elect Andy Stegman as the district's Governmental Relations Network Representative for the 2019-2020 school year.

Motion passed: 5-0.

Motion was made by Linette Miller, seconded by Andy Stegman to accept the milk bid from F&A Food Sales for the 2019-2020 school year.

Motion passed: 5-0.

Motion was made by Andy Stegman, seconded by Linette Miller to approve the amendments to the District iPad Policy, Procedures and Information Guide.

Motion passed: 5-0.

Motion was made by Andy Stegman, seconded by Linette Miller to adopt the amended IDCE – College Classes policy.

Motion passed: 5-0.

SUGGESTED TOPICS FOR THE NEXT MEETING

Next regularly scheduled meeting: Monday, July 22, 2019
Negotiations

ADJOURNMENT

Motion was made by Andy Stegman, seconded by Linette Miller to adjourn the meeting at 8:10 pm.

Motion passed: 5-0.

Approved on: 7/24/19
Board President Brian R Toph
Board Clerk Alicia Hodge